

The issue of this form is not an admission of liability



Please return to:

**Encoreinsure**  
**c/o Tysers Insurance Brokers Ltd**  
70 Fenchurch Street, London, EC3M 4BR

Tel: +44 (0)20 3037 8000

Email: [claims@encoreinsure.com](mailto:claims@encoreinsure.com)

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## INSURED

Policy number

Broker Tysers Insurance Brokers Ltd

1. Name

2. Address

Tel No

Fax No

3. Business Theatrical Producers

4. Are you registered for VAT?

YES  NO

If YES, is VAT recoverable from the Tax Authorities?

YES  NO

5. Are there any other insurances covering this incident?

YES  NO

If YES, give details

6. Are you the sole owner of the property damaged or lost?

YES  NO

If NO, give details

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## CIRCUMSTANCES

7. Date of loss or damage

Time

8. Place

9. When and by whom discovered?

10. State fully the cause of the loss or damage and give full details of how it occurred and, if known, the name and address of the party responsible, if any



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**IMPORTANT NOTES**

Insurance companies maintain a number of anti-fraud and theft registers to help us check information and prevent fraudulent claims. We may search these registers as part of our investigation and we will also be passing information relating to this incident to the appropriate register(s) for the future reference of other parties.

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**DECLARATION**

By submitting this form you declare that the foregoing particulars are true to the best of your knowledge and belief. You authorise Markel International to make such admissions on your behalf as it deems appropriate and you agree to render to Markel International all assistance in the investigation of the claim. You further agree to provide such assistance as may be necessary in pursuing recovery of any outlay.

Name

Position / Job Title

Date

# **PRIVACY NOTICE**

## **Your personal information**

### ***The basics***

We are Markel International Insurance Company Limited with company number, and our registered office is at 20 Fenchurch Street, London EC3M 3AZ, United Kingdom. We are providing you with this information notice about how we process your personal data in compliance with the data protection legislation applicable to the United Kingdom.

Without prejudice to any claims or coverage issues we insure the named policyholder under an insurance policy and we are collecting and using relevant information about you in connection with a claim made under that insurance policy.

This information includes details such as your name and address and may include more sensitive details such as information about your health and any criminal convictions you may have.

In the course of dealing with your claim, your information may be shared with and used by a number of third parties, but only in connection with the claim made under the insurance cover.

### ***Want more details?***

For more information about how we use your personal information please see our full Markel International Privacy Policy, a copy of which is available online at [www.markelinternational.com](http://www.markelinternational.com) or on request by sending us an email to [dataprotectionofficer@markelintl.com](mailto:dataprotectionofficer@markelintl.com) or by writing to the Data Protection Officer, Markel International, 20 Fenchurch Street, London EC3M 3AZ.

### ***Contacting us and your rights***

You have rights in relation to the information we hold about you, including the right to access your information. Please contact us by sending us an email to [dataprotectionofficer@markelintl.com](mailto:dataprotectionofficer@markelintl.com) or by writing to the Data Protection Officer, Markel International, 20 Fenchurch Street, London EC3M 3AZ if you wish to exercise your rights, discuss how we use your information or request a copy of our full Markel International Privacy Policy.